



Finance Council Meeting Agenda

Wednesday, January 28, 2026 - 7:15 AM Parish library

X	Matt Dougan (non-voting)	X	Holly Bevan (1/2022)
X	Tom Primmer (non-Voting)	X	Pat Battani (9/2025)
	Melissa Oborny (1/2022)	X	Tom Friedman (10/2025)
X	Laura DeVries (1/2022)	X	Fr. Ambrose Daniel
X	Laura Hofstrand (4/2023)	X	Chad Tramp

Quorum (4) (Terms - Members of the Parish Finance Council (excluding ex-officio members) are to be appointed for 3-year staggering terms. Following these initial appointments, succeeding members would be named to 3-year terms. Members may be re-appointed to a second 3-year term. After a member has been off the Council for two terms; they could be appointed as a new member.)

1. Opening Prayer
2. Welcome new member - Chad Tramp
3. Discuss/Approve November 19, 2025, minutes
 - a. Move by: Tom Friedman
 - b. Second by: Holly Bevan
4. Discuss/Review November and December 2025 Financial Reports for publication to parish:
 - a. For the month of December, we ended up with a Net Operating income of \$96,894. We had a budgeted Net Operating income of \$87,144 so a nice increase over our budget. YTD we are now at a Net Operating income of \$4,637.
 - b. Tithing for December was \$261,807 which was up \$36,454 from December, 2024 and over our budgeted amount of \$239,502. Total income was up \$65,369 over last year for the month. Expenses were up \$25,219 over December of 2024 and over budget by \$25,947. Liturgical expenses were over budget \$9,323 and Building expenses were over budget \$20,464. All the other expense areas were in check with budget.
 - c. On the balance sheet side. Total cash & investments including the foundation are at \$1,901,125 but again keep in mind that the payroll of \$36,182 is included so had that not occurred we would be at \$1,937,307. Also Fixed Assets grew by \$71,120 with our controls project now in full swing and are in our construction in progress account. Those investments also had an impact on our cash on hand at the end of December.

- d. \$3,000 Donation to Emergency Relief account for December 2025.
 - e. \$70,000 HVAC Controls paid to date
- 5. Obtain statement reviewers November 2025: Chad Tramp
- 6. Obtain statement reviewers December 2025: Tom Fr
- 7. 2026 Tithing Campaign Update
 - a. Over 400 responses to date of 2300, 30% increase tithing. Suggested to put thermometer in gathering space as reminder to folks
- 8. 2026 ADA Assessment
 - a. Calculated by Diocese based on 3 year average of assessable income and amount will be released to us in February, 2026.
- 9. Catholic Schools Assessment info for Parish
 - a. FAQ to post on website - reviewed by Finance Council, ok to post
 - b. Donna Bishop, Superintendent will speak at Parish Council in February
- 10. Facility rental agreement - Suggestions to research, but good to have established
- 11. Pastor Report - Father Ambrose
 - a. What are you hearing?
 - b. CFSWIA - Grants from 2025, OLIH not applied or awarded, encouraged to apply for 2026
- 12. Director of Operations report - Tom Primmer
 - a. Building Committee Report
- 13. Development committee update - Matt
 - a. Calendar sales were 487 as of the meeting. Drawings are well received and winners excited.
- 14. Next meeting: February 25, 2026, 7:15 a.m. OLIH Library

15. Closing Prayer